

Code of Conduct

Policy: Code of Conduct
Organisation: New Plymouth Operatic Society
Last Update: November 2024
Review Date: November 2025

Purpose

This code outlines expected behaviour for all NPOS Production Personnel, including NPOS Board, creative team, cast, crew and volunteers.

Expected Behaviour

- Be responsible: Be punctual, safe, and respectful in your interactions with colleagues and stakeholders.
- Follow rules: Adhere to safety procedures, company policies, and industry standards.
- Maintain confidentiality: Protect sensitive information, including personal data, trade secrets, and proprietary information.
- Avoid conflicts of interest: Declare and address potential conflicts of interest to ensure objectivity and impartiality.

Prohibited Behaviour

- Harm others: Avoid causing harm, including verbal, physical, or emotional abuse, harassment, or discrimination.
- Misconduct: Don't engage in illegal activities, unethical behaviour, or conduct that could bring NPOS into disrepute.
- Misuse of resources: Don't misuse NPOS property, funds, or time for personal gain or unauthorized purposes.

Consequences

- Breaches: Violations of this code may lead to disciplinary action, including warnings, suspensions, or termination of employment.

Declaration

By signing, you agree to follow this Code of Conduct and understand that failure to do so may result in disciplinary action.

Company Member's Name

Company Member's Signature

Date: / /